

## **202 SCHOOL BOARD PROCEDURES; RULES OF ORDER**

### **I. PURPOSE**

The purpose of this policy is to inform members of the public what is expected of them and to establish the rules of the Board Meeting. The following are the rules of order for members of the public.

### **II. RULES OF ORDER FOR MEMBERS OF THE PUBLIC**

- A. Any person wishing to address the board during the public comment period shall sign in prior to the public comment portion(s) of the meeting, and provide such additional information as may be required by the board. A person addressing the board shall give his or her full name and be recognized by the chair. The chair has discretion to limit their comments; comments shall be confined to matter pertaining to the agenda or otherwise germane to matter of administrative concern. The board chair shall rule on the pertinence and/ or germaneness of any speaker's comments as may be requested by any member of the board.
- B. There shall be no demonstrations during or at the conclusion of any speaker's presentation. A person addressing the board shall refrain from the following:
  - 1. Attempting to engage individual board members in conversation;
  - 2. Attacks against any person in his or her personal capacity;
  - 3. Comments which refer to students by name or other data sufficient to portray individual students in a negative or unflattering context;
  - 4. Comments that are unduly repetitious;
  - 5. Comments that exceed the time limit set by the chair, and/or conduct and/ comments that disrupt, disturb, or otherwise impede the orderly conduct of the board meeting.
- C. Any person who breaches these rules shall, at the discretion of the chair or by a majority vote of the board, be given an oral warning by the chair to refrain from disturbing or disrupting the meeting. If, after receiving such a warning, the person continues to breach these rules, he or she will be barred from further audience before the board at the meeting. If the person persists, the chair may order him or her to leave the meeting.
- D. The board may issue guidelines from time to time to ensure that public comment is respectful and consistent with this policy.

Approved: 4/26/17

Revised: