

501 ADMISSIONS AND LOTTERY POLICY

I. PURPOSE

The purpose of this policy is to clarify the admissions and lottery process at Stonebridge World School.

II. DEFINITIONS

1. Limits: Stonebridge may not limit admission to pupils on the basis of intellectual ability, measures of achievement or aptitude, athletic ability, nor may it condition admission on criteria that would violate the Minnesota Human Rights Act.

2. Applications: Stonebridge shall enroll an eligible pupil who submits a timely application, unless the number of applicants exceeds the capacity of the program, class, or grade level. In such cases, selection shall be by lottery.

a. A student continuing for the next year will be re-enrolled for the next year without having to re-apply.

b. A student is enrolled unless one of the following occurs which effectively withdraws the student from Stonebridge:

i. A request for student records is received from another school

ii. A parent indicates verbally or in writing to a School Administrator, staff, or teacher that the student will not be returning.

iii. A student has not attended for 15 consecutive school days; pursuant to state law is withdrawn

III. ADMISSIONS AND LOTTERY PROCEDURES:

1. The lottery date is set at March 1.

2. On March 1 a general lottery will be conducted for each grade level where the number of enrollment applications received exceeds the number of openings. If enrollment applications exceed the openings any remaining slots will be filled by lottery.

3. After the lottery, their lottery number will place students who are not accepted in the grade level applied for on a waiting list in sequential order. As openings become available students will be contacted and placed.

4. As slots open up they will be filled by:
 - a. Sibling preference.
 - b. By lottery from the current applications for that grade in sequence order.
 - c. The waiting list will expire at the end of the current school year and begin again in January for the next year.
 - d. Board of Directors will determine the number of grade level slots available annually prior to the lottery date.

Approved: 8/16/2017

Revised: