

Stonebridge World School Board Meeting Minutes
Tuesday, August 25, 2020 - 4:30pm Zoom Meeting

Present: Dr. Stanley Brown, David Kloskin, Joanne Knutson

Absent: Leticia Abarca

Staff Present: Keisha Feser, Robert Procaccini, Amanda Dahlke

Minutes: Karla Story

Opening:

Motion to open meeting at 4:31pm. JK, seconded DK. Approved Unanimous.

The agenda was reviewed.

Motion to approve agenda KF, seconded by JK. Approved Unanimous.

Previous Meeting minutes were reviewed.

Motion to accept minutes JK, seconded KF. Approved Unanimous.

Director's Report

- We've had a chaotic, busy summer. Construction in Building. Adding Security System which includes cameras, converting drinking fountains to water bottle dispensers. Room 10 got paint and carpet and door and will be ready for use during Distance Learning, Hybrid, and Regular school for small groups. Social Distancing signage was placed throughout the school.
- Received a City Connects grant for \$8,000. Part of it was used by social worker during the summer conducting home visits. The balance will go to Good Samaritan Church who is helping some of our parents with rent payments.
- Enrollment specialist has offered 25-30 school tours. We have yard signs in 23 of our families front yards, BLM sign in front of school. Facebook ads were purchased.
- School staff is back in the building for training. They will use Zoom from their classrooms.
- Two staff members quarantined due to coming in contact with someone that is Covid Positive.
- Covid Coordinator (BN) ordered saliva kits, masks, and shields provided by the state.
- New Office Manager was hired. She is doing a great job.

Motion to accept Director's Report. JK. Seconded KF. Approved Unanimous.

Treasurer's Report

- We have a school audit in progress that is due December 31, 2020. Most of it is done.
- PPP Loan that we received is considered long term debt (possible forgiveness option). Amount of loan was \$512,300.

Motion to accept Financial Report DK, seconded JK. Approved Unanimous.

Monarch Bus Company Contract was reviewed.

Price went up \$10 day per day and they added \$2.50 per bus per day for sick time. We still need to pay them even if we don't use them daily. We are using buses on Wednesdays now for food and work packet delivery. Hybrid will run on an AA, BB schedule keeping Wednesdays for food/work packets.

Motion to accept the Monarch Bus Company contract DK, seconded KF. Approved Unanimous.

CKC Good Food Catering contract was reviewed.

Motion to accept the CKC Good Food contract JK, seconded KF. Approved Unanimous.

Director worked with our HR lawyer and recommends to approve changes to Personnel Policies regarding Sick time and FMLA.

Motion to accept Personnel Policies changes KF, seconded JK. Approved Unanimous.

Reviewed Corona Virus Leave documents. Health screening form. Employees rights. FFCRA.

Director worked with our HR lawyer and recommends to accept adding documents to the handbook.

Motion to accept additions to Handbook DK, seconded JK. Approved Unanimous.

Meeting Adjourned

Motion to adjourn meeting at 5:17pm. KF. Seconded DK. Approved Unanimous.