

302 EMERGENCY SUCCESSION PLAN

I. PURPOSE

The Stonebridge School Board recognizes the need for an emergency succession plan in the event that the Executive Director is unable to perform his/her job duties due to an emergency situation.

II. GENERAL STATEMENT OF POLICY

To protect the Board of Directors in the event of the sudden loss of the Executive Director.

III. PROCEDURE

In order to protect the board from sudden loss of the Executive Director, the Executive Director names the Associate Director to take over the Executive Duties.

IV. WHO SHOULD KNOW THIS POLICY

- Associate Director
- Board Members
- Instructional Coach(s)
- Teachers/Support Staff
- Administrative Staff

Updated: 2/20/2018

Reviewed: 11/22/2022